



## Publicity Request

**In order to give the widest exposure, please send your request a minimum of 30 days prior to the event.**

First Name:

Last name:

Email Address:

Telephone:

Unit/Organization:

Today's Date:

What are you requesting?

News Story/Event Coverage  
Radio/TV Commercial

Public Service Announcement  
In-Studio Interview

Live Radio Broadcast  
Social Media Promotion

Event:

For AFN use only:

Event Location/Date:

Event Sponsor:

Requirement to register in advance? If yes when?

Who is your target audience? (e.g. young families, parents, etc):

Point of Contact for AFN (if other than the person submitting):

Point of Contact for the audience: (Please provide us the name of an organization or agency, rather than an individual, as the point of contact. Email addresses, phone numbers, or web addresses given out in commercials need to be short.)

Additional Information:

\*If unable to "submit", please email form to: [dma.vicenza.afn.mbx.afn-vicenza@mail.mil](mailto:dma.vicenza.afn.mbx.afn-vicenza@mail.mil)